

LAVANT PARISH COUNCIL

Lavant Memorial Hall, Pook Lane, East Lavant PO18 0AH

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Meeting of the Parish Council

To all members of the Council – you are hereby summoned to attend

to be held on Tuesday 13th April 2021 at 7pm via Zoom <https://zoom.us/>

the Zoom Meeting Room Ref: Password Available by application to the Clerk.

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members of the Public and Press are welcome and encouraged to attend

AGENDA

Lavant Parish Council joins the nation in mourning the death of His Royal Highness The Duke of Edinburgh . There will be 2 minute silence observed.



- 1. To receive apologies for absence**
- 2. Code of Conduct**
 - i. Declarations of interest**
 - ii. Dispensations – to consider any requests**
- 3 Public Session (this will be Time limited to 10 minutes)**
- 4 Minutes – to receive and approve the Minutes of the Council Meeting held 9th March 2021 (previously issued)**
- C5 Matters Arising from Previous Minutes / Update on outstanding actions brought forward from previous meeting: -**
 - a) Footpath Village Green – Cllr Aldridge
 - b) Byelaws Update- Cllr Mallett
 - c) Celebration Week decision & Fete – Cllr Reynolds / Quest
- 6 Playground Update**
- 7 Environment Report**
 - a) **New Countryside Code – Natural England Respect / Protect / Enjoy Authority to spend & Print Signs, Location of signs**
 - b) **eForest Project - FreeTrees**
- 8 Brief Q & A from County Councillor on his report affecting this Parish**
- 9 Brief Q & A from District Councillor on his report affecting this Parish**
- 10 Chairman’s Report**
- 11 Consultations**
 - a) Soft Sand Review of the Joint Minerals Local Plan – Adoption – Cllr Aldridge
- 12 Clerks Report & Summary of Correspondence Received**
 - a) Sussex Police & Crime Commissioner’s office – along with Trevor Leggo of SSALC – held a series of online consultations about policing and community safety– Cllr Goldsmith
 - b) New Training Programme By Mulberry & Co – Open To All councillors – Authorise Cllr Tucker Parish Online.
 - c) Tractor Insurance – Discuss quotation received
 - d) Hire Of Village Green –
 1. Tony Bleach
 2. Connie Dickson
 - e) Memorial Bench Request – Annika Small

13 Finance

a) Receive accounts for the period ending 31st March 2021

Lavant Parish Council						
Bank Reconciliation as of 31/03/21						
Current Account		31 March 2021			£	67,813.23
				total	£	67,813.23
opening balance 1st April 20					£	64,462.06
Add Receipts in the year					£	35,674.45
Less Payments in the year					£	32,323.28
		as of 31 MARCH 21		Balance	£	67,813.23
Less						
Reserve @ 33% of Annual Precept of £29637					£	9,780.00
				Total	£	9,780.00
Ring-fenced funds						
Lavvoles					£	729.45
Let's walk (Footpaths)					£	1,338.03
Youth project					£	1,440.38
watershed grant					£	48.22
CIL SDNP					£	51,362.88
				Total	£	54,918.96
Total available funds (less ring fenced and reserve)					£	3,114.27

Finance contd.

- b) To note receipts and approve End Of Financial Year payments and New Financial Year - ratify previous payments (attached)

LAVANT PARISH COUNCIL					
FINANCIAL REPORT PREPARED MAR 2021 - End of Financial Year Payments					
RECEIPTS: Period: 2ND MARCH 2021 - 31ST MARCH 2021					
DATE	REF	PAYER	DESCRIPTION	AMOUNT	VAT
10/03/2021	CR008	BT	credit on end of contract	1.15	0.19
PAYMENTS: Apr-21					
DATE APPROVED	VOICE NUMBER	PAYEE	DESCRIPTION	AMOUNT	VAT
19/03/21	FO105	Barclaycard	Stationary / Mobile	23.77	1.67
26/03/21	FO106	Moore Stephens	External Audit	360.00	60
29/03/21	FO107	CDC	Dog/Litter Bins	553.70	92.28
31/03/21	FO108	HL Ocallaghan	Locum Clerk Final Invoice	1,105.29	
TOTAL				2,642.76	153.95

LAVANT PARISH COUNCIL					
FINANCIAL REPORT PREPARED APR2021 - New Financial Year Payments					
RECEIPTS: Period: 01ST APRIL- 13TH APRIL 2021					
DATE	REF	PAYER	DESCRIPTION	AMOUNT	VAT
PAYMENTS: Apr-21					
DATE APPROVED	INVOICE NUMBER	PAYEE	DESCRIPTION	AMOUNT	VAT
13/04/21	FO001	DA SALTER	Clerks Expenses - APR '21	16.00	
13/04/21	FO002	Hitachi - DD	HP Payment	229.00	
13/04/21	FO003	Scanstation	Microsoft License	43.68	7.28
13/04/21	FO004	W5CC	Clerks Salary	780.75	
13/04/21	FO005	AllStar - DD	Fuel Card	51.47	8.58
13/04/21	FO006	Barclaycard - DD	Mobile / HP Ink	19.99	1.67
13/04/21	FO007	R NEWMAN	Grass Seed	71.99	
TOTAL				1,212.88	17.53

- c) To record the Clerk and the Finance Chairman / Chairman of Council has verified the Bank Reconciliations .

14 Planning applications and delegated decisions

- a) Street Naming Consultation-Blakes View Decision to CDC by 30th April 2021.
- b) LV/21/00544/FUL - Substation
- c) SDNP/21/00710/HOUS – Oldwick Meadows
- d) SDNP/21/01139/HOUS – 32 Northside.
- e) SDNP/21/01383/PRE / SDNP/21/00772/LIS – Lavant House School
- f) SDNP/20/05186/LIS – North Pavillion, Raughmere Drive.

15 Items for inclusion on next agenda

16 Date of next meeting 11th May 2021

Dawn Salter
Clerk/RFO

Date: 9th April 2021